

REQUEST FOR PUBLIC RECORDS

Please check one: I request to examine to copy to receive an electronic copy
of the following records:

- 1.
- 2.
- 3.
- 4.
- 5.

Name (Please Print):

Mailing Address:

Date of Request:

Phone Number:

Received by:

Date Received:

New Plymouth School District No. 372

More than three (3) working days are needed to locate or retrieve the requested records. A response shall be provided within ten (10) working days of the request.